

USER GUIDE

In this guide, we show how to import and use our products in Goodnotes for a quick setup.



Where to start

To use our digital products, you will need to install a note-taking app on your device. For **iOS** users, we recommend **Goodnotes** and **Notability**. And for **Android** users, we recommend **Samsung Notes** and **Penly**.

Once the app is installed, you will need to import your purchased digital journal and stickers into the app.

After that, you can write, highlight, and do much more with your digital journal/planner.

In this guide, we will solely focus on helping you set up on Goodnotes to get you started on your digital journaling journey.

Note: for the best user experience, we strongly recommend using a tablet.

How to use Goodnotes

How to import a hyperlinked PDF file from an iPad

1. **Open** your PDF file from the Files app
2. Tap on the **Share** icon 
3. Select **Open in Goodnotes**

How to navigate between the pages within the PDF file

1. Make sure to be in **view mode**, meaning the **pen icon**  is **NOT** selected
2. Tap on the **hyperlinked** text or object to navigate to the corresponding page

How to navigate between the pages within the PDF file

1. Make sure to be in **view mode**, meaning the pen icon is **not** selected
2. Tap on the hyperlinked text or object to jump to the corresponding page

How to write and take notes

- Make sure to be in **writing mode**, meaning the pen icon  is selected. This will open the **writing tool bar**.



- Select the **Pen tool** to write, the **Eraser tool** to erase, the **Highlighter tool** to highlight, and the **Text tool** to type.

How to use Goodnotes (continues)

How to import stickers on an iPad

1. **Save** your stickers into the **Photos app**
2. Select the **Element tool** 
3. Tap on the **Add icon** (+)
4. Tap on **Add Photos**
5. **Select** the stickers you want to include in the library
6. Tap **Add**
7. Give your sticker library a **name**
8. Tap on **Create**

How to copy and paste a specific page

1. Go to the page you want to copy
2. Tap on the **Three dots icon** (⋮)
3. Select **Copy Page**
4. Tap on the **Add page icon** 
5. Select **Paste Page**

How to remove a page

1. Go to the page you want to remove
2. Tap on the **Three dots icon** (⋮)
3. Select **Move Page to Trash**